



KROC CENTER CHILDWATCH Parent Handbook

Welcome to The Salvation Army Ray and Joan Kroc Corps Community Center Childwatch program! ChildWatch is one of the many amenities offered to Kroc Center members and authorized guests. It is our mission to provide a safe and meaningful experience to children ages 10 weeks to 10 years old while their parents or guardians enjoy all that the Kroc Center has to offer.

Kroc Center ChildWatch is not a regulated child development center or daycare and will therefore provide limited services. This parent handbook and policy guide outlines some of the important policies and procedures that help us provide the safest, most enjoyable experience for every child in ChildWatch. Please take some time to read through all of the information offered here and feel free to contact us with any questions you may have. Thank you for being a valued member of the Kroc Center and a Kroc Kids Clubhouse participant!

Hours of Operation*

Mon-Thurs: 8:00AM – 1:00PM, 4:00PM – 8:00PM
Friday: 8:00AM – 1:00PM, 4:00PM – 8:00PM
Saturday: 8:00AM – 1:00PM
Sunday: CLOSED

*ChildWatch may close 15 minutes prior to the posted closing time if there are no children in the facility.

Want to make a donation?

ChildWatch accepts donations of new or gently used toys, baby items, movies, books, and supplies such as wipes, tissues, etc. All donations to the Kroc Center ChildWatch area are tax deductible to the extent allowable by law.

CHILDWATCH GUIDELINES

To ensure the health and safety of your child, Kroc Center staff and all patrons of The Salvation Army Ray and Joan Kroc Corps Community Center observe the following policies and procedures:

Eligibility

Childwatch is offered for children of Kroc Center members and authorized guests for up to two hours a day. Children must be between the ages of 10 weeks and 10 years old in order to participate. For any special requests for visiting family/friends, please contact us at 864-527-5948 and we will make every effort to accommodate your request.

Individual Needs or Restrictions

Kroc Childwatch is not a regulated child development center or daycare and will therefore only provide limited services. However, Childwatch staff members will do their best to accommodate the individual needs of every child. ***It is the responsibility of the parent or guardian dropping off a child to make Childwatch staff members aware of these concerns.***

Illness and Readmission after Illness

If your child exhibits signs and or symptoms of illness that include but are not limited to a fever of 100 degrees or more, coughing, sneezing, runny nose, vomiting, diarrhea, cold, flu, sore throat, pink eye, hand foot and mouth, please do not bring your child to Childwatch. If your child shows signs of illness while in Childwatch, you may be asked to remove them.

Before readmission, we require your child to be free of symptoms for at least 24 hours or to arrive with a physician's excuse stating that your child is symptom-free. Readmission is at the sole discretion of the Kroc Center Administration.

Sign-In and Sign-Out

No child will be admitted to Childwatch without a parent or guardian present. Parents and guardians must sign each child in and out of Childwatch, completing the appropriate documentation for each visit. Children will only be permitted to leave with the parent or guardian who signed them in for the visit—if another adult is to pick up a child, then Childwatch staff members must be notified in advance. ***We will not release your child to anyone who has not been listed on the Childwatch Pick-Up Information form, and Photo ID will be required to verify identity.*** During high-volume times, parents or guardians as well as the child may be asked to wear a tracking device such as a bracelet, badge, or pager as an extra identifier.

Food and Beverages

Due to concerns about dietary allergies, we ask that you please do not bring open food or beverages with your child into Childwatch. If for some reason your child needs to be fed during your visit, it will be the responsibility of the child's parents or guardians to see to this; in such cases, the feeding must take place in an isolated area away from other Childwatch patrons. Storage of food or beverages may be given consideration.

If your child has any severe dietary allergies about which Childwatch staff should be aware, please notify a staff member upon your visit.

Personal Items and Toys

Kroc Center Childwatch has been stocked with safe, age-appropriate toys, games, furniture, activity stations, and other fun things to discover and explore. We therefore ask that you do not bring personal items into the Childwatch area. If you must bring your child with any personal items, please ***clearly label*** all such items denoting them as your personal property. Whether or not any such items are admitted into Childwatch is at the discretion of the Childwatch staff members on duty.

Appropriate Clothing

Parents and guardians are asked to bring their children dressed in clean, appropriate attire, including shoes. Infants (non-walkers) are required to have their feet covered with either socks or shoes. If a child is wearing a diaper, parents and guardians are expected to ensure that the diaper is both clean and dry at the time of drop-off.

Bathroom Procedure

Children who are being potty-trained or are potty-trained will be directed to the bathroom located in the Childwatch area. Staff will not accompany children into the bathroom and they may not assist with bathroom functions or changing clothes. Staff will remain in the doorway of the bathroom, within earshot of the child.

Children who are not potty-trained must arrive in clean, dry diapers and with the necessary supplies in case a diaper change should be necessary during their time at Childwatch. Parents or guardians may be asked to double-check their children's diapers for cleanliness at the time of drop-off.

Inconsolable Child Policy

If Childwatch staff members are unable to console your child after 10-15 minutes of continuous distress, you will be contacted and asked to pick up your child from Childwatch. We will make every effort to comfort all children who participate in Childwatch but do not want anyone to have an unhappy experience.

Discipline

At Kroc Kids Clubhouse, we aim to help children develop self-discipline, personal accountability, and respect for others. Consequently our discipline policies are based on an understanding of each child's individual needs and stage of development. We use positive reinforcement, reasonable expectations, logical consequences, distraction and diversion tactics, and, if necessary, supervised removal from the group for short periods of time. Physical punishment is never administered. If problems with a child's behavior persist, Childwatch Staff or Management will discuss the situation with a parent or guardian. If a solution cannot be reached, we may ask that the child not be brought back to Childwatch.

General Expectations of Parents and Childwatch Staff

As a parent or guardian, you can expect all Childwatch staff members to work with you to help your child feel secure and welcome in our facility. We strive to maintain a safe, supervised environment in which every child can have a positive social and spiritual experience.

We ask that parents and guardians support the efforts of Childwatch staff members by remaining on Kroc Center property for the entire duration of their child's stay at the Kroc Kids Clubhouse. We also ask that parents and guardians be mindful of the 2-hour per day time limit, as well as all the other regulations that have been laid out in the Childwatch Parent Handbook.

Liability Waiver

I, _____, understand that use of the facilities and equipment at The Salvation Army Kroc Center may invoke risk of bodily injury or property damage and I agree to assume any such risks. I understand that it is up to me to consult physicians and other professionals to make sure that I can safely participate in activities and events at The Salvation Army Kroc Center. I also understand and agree that by signing this agreement, I am giving up my (or the minor for whom I sign) right to make any claim against The Salvation Army, its agents, employees, and volunteers, including the right to sue them for bodily injury, property damage, or any other loss that I might suffer while using the Salvation Army Kroc Center facilities and services, except as limited by law.

Notice: In order to promote a safe and secure environment, The Salvation Army Kroc Center has placed video cameras in various locations. As part of our commitment for to the safety of children and vulnerable persons, The Salvation Army Kroc Center reserves the right to consult public sources to determine whether any member or guest of any member poses an unreasonable risk of harm to its patrons, staff, or visitors.

Member Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Acknowledgment of Childwatch Procedures

Names of Participating Children (please print):

Name of Parent or Guardian (please print):

I, _____, have read and understand the policies for Childwatch. I will offer my cooperation in following these policies and understand that, for the safety of all participants, my failure to do so may result in the loss of Childwatch privileges for a length of time as deemed necessary by the Executive Director of the Kroc Center.

Parent/Guardian Signature: _____

Date: _____

Childwatch Pick-Up Information

Parents/Guardians must specify individuals to whom we can release their children.

I, _____, release my child/children to be picked up by the following:

Name: _____

Relationship: _____

Phone Number: _____

Name: _____

Relationship: _____

Phone Number: _____

Name: _____

Relationship: _____

Phone Number: _____

Parent/Guardian Signature: _____